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 NO 1A, Roper Street, Kimberley
 8301 Northern Cape



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

Please Attach the Following:

1. Certified ID Copy 2. Parents ID Copies 3 license copy 4. Proof of Residence 5. Previous Report/ Matric

1. Course Information

Course Title			
Date (Start)		Date (End)	
Course ID			
Total Price			
Deposit			
Monthly Instalment			

1. Personal Information

Surname / Last Name					Initials	
Full Names	1.					
	2.					
	3.					
Title	Mr ☐	Ms ☐	Miss ☐	(Other Specify)	E.g. Dr. / Rev.	
Mark with "X" where applicable						
National ID Nr						
Nationality	RSA ☐					
ID Type	SA ☐	Non-SA ☐				
Gender	Male ☐	Female ☐				
Population Group	Asian/Indian ☐	African ☐	Coloured ☐	White ☐		
Disability Status	☐	None	☐	Sight (even with classes)		
	☐	Hearing (even with a hearing aid)	☐	Communication (talking, listening)		
	☐	Physical (moving, standing, grasping)	☐	Intellectual (difficulties in learning); retardation		
	☐	Emotional (behavioral or psychological)	☐	Disabled but unspecified		
	☐	Unknown disability status				
Marital Status	Single ☐	Married ☐	Divorced ☐	Widow/er ☐		
Home Language	Afrikaans ☐	English ☐	isiNdebele ☐	sePedi ☐		
	seSotho ☐	siSwati ☐	xiTsonga ☐	seTswana ☐		
	tshiVenda ☐	isiXhosa ☐	isiZulu ☐			

Mark with "X" next to the information in the block applicable

2. My Contact Information

Postal Address 1	
Postal Address 2	
City / Town	
Physical Address 1	e.g. 6258 Molawa Street
Physical Address 2	e.g. Rocklands Loc
City / Town	e.g. Bloemfontein
Code	
Tel. No	
Fax No	
Cell No	
E-mail Address	

3. Employer Information

Work Experience	Full Time	Part Time	Contract	Employed	At School
Employer Name					
Postal Address					
City / Town					
Code					
Tel. No					
Fax No					
E-mail Address					
Person / Dept to be Invoiced					
Company Order No					
Company Vat Registration No					

4. Payment Details

Person responsible for the payment													
Physical Address													
Code					Payment Date								
Relationship													
ID Number / Copy													

6a. Educational Particulars

Name of Institution				
Year completed			e.g. 1990	
NB! A certified copy of School Certificate must be available to apply for admission to a Learnership				

6b. Tertiary Qualification/s

T_Qual 1.
T_Qual 2.
T_Qual 3.

7. Parents / Guardian / Next of Kin contact details

Name & Surname			
Relationship			
Physical Address			
Code			
Telephone (Contact No)		Cell phone No	

8. Admission Policy and Conditions

The admission policy of our COLLEGE complies with the requirements of DHET and NC Department of Education. The college gives preference to learners who reside within the **NATURAL CATCHMENT AREA OF THE COLLEGE**. This is the area closest to the college by registered roads or access. Dru-a FET College does not discriminate on the basis of race, sex or religion. Students are admitted solely on the basis of availability of space.

- An applicant or learner must comply with the age compatibility of the grade for which they are applying.
- The most recent academic report and transfer cards from previous college will be taken into consideration.
- Non-South Africa citizens require residence of study permits before full registration is confirmed.
- Acceptance of an application for admission to the college does not imply acceptance to the college.
- Learners and parents must feel comfortable with the basic ethics of the college before registering.
- The College uniform policy, Learners Code of Conduct and other regulations are expected to be observed at all times.

Registration fees, admin fees and library fees are non-refundable. Notice to discontinue studies or deregister from the College will only be validated with an approval of a parent and principal and must be made a full calendar month before the intended date of termination of studies:

I/We hereby agree to pay to DRU- A FET College the determined fees as follows:

PAYMENT FOR:	TOTAL AMOUNT	PAYMENT DATE/PERIOD AGREED UPON
		Agreed monthly installment of: ----- To be paid from: -----

"NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS":

- 1.1 Subject to the provisions of the South African COLLEGES Act, 1996, and any Provincial law that may apply, the Parent (s) hereby undertake(s) that, for as long as the Learner attends DRU-A FET COLLEGE, the COLLEGE fees and / or any other levies as determined by the COLLEGE shall be payable.
- 1.2 The Parent(s) agree(s) to be liable for payment of interest on all overdue amounts, at the maximum rate permitted by law from time to time.
- 1.3 COLLEGE fees and/ or levies and interest shall be paid into the COLLEGE Account and be administered and utilized by the Governing Body of the COLLEGE at its discretion, but always subject to the provisions of South African COLLEGES Act and any Provincial laws that may apply.
- 1.4 If the COLLEGE institutes legal action for the recovery of any outstanding fees, the Parent(s) agree(s) and undertake(s) to pay all legal costs incurred by the COLLEGE on the scale as between an Attorney and his own client including interest or commission.
- 1.5 COLLEGE fees can be paid monthly in advance over an academic year period commencing January with final payment on or before 15th December each year. Quarterly or Cash options are also available.

Full name of Parent (s)/ Legal guardians here in referred to as "the parent (s)"/guardian:

----- ID Number -----

- 1.1 All registration fees, Library fees, administration fees or any other upfront deposits required are non-refundable.
- 1.2 The learner's failure to attend classes for whatsoever reason shall in no way entitle him/her to a reduction in fees nor will it absolve him/her or other signatories to this document from full liability for the payment of fees and other charges.
- 1.3 DRU-AFET COLLEGE shall have the right to alter timetables, opening and closing dates of the COLLEGE whenever necessary.
- 1.4 No alteration, cancellation, variation, or addition hereto, shall be of any force or effect unless reduced to writing and signed by the parties to this agreement, or their duly authorized representatives.
- 1.5 This document together with the Learner Code of Conduct and any other RULES AND REGULATIONS thereto contain the entire agreement between the parties, and neither party shall be bound by undertakings, representations or warranties not recorded herein.
- 1.6 Neither party may cede or assign their rights or delegate their obligations in terms of this agreement without the prior
- 1.7 written approval of the other party, which shall not be unreasonably withheld.

9. GENERAL

I,.....[Full name and surname], the parent/guardian

of..... (Learner name) hereby give permission for him/her to participate in the COLLEGE extracurricular activities.

I hereby indemnify and hold the COLLEGE, its agents, representatives and educators harmless against any claim or demand arising from the death of or injury to my child or any loss of or damage to property, of whatsoever nature and howsoever sustained, including consequential loss, arising from or occasioned by my child's participation in COLLEGE extracurricular activities.

I also agree that, if in the opinion of the Principal of the COLLEGE or his delegated deputy an emergency has arisen and medical treatment be deemed necessary for my child, the Principal of the COLLEGE or his delegated deputy shall have the authority (which is hereby delegated to the extent such delegation may be required) to consent to such medical treatment, including surgical intervention, on my behalf.

I further accept that all precautions will be taken to ensure the safety and welfare of my child and that I will be held responsible for the payment of medical and/or hospital accounts where applicable.

1. Mother's signature 2. Father's Signature

Signed and dated at on the 20

10. DISCIPLINARY MATTER

All disciplinary matters pertaining to the education and training of the Learners shall vest in the PRINCIPAL of the COLLEGE, or a person authorized by the PRINCIPAL. Learners and parents shall also be expected to play a role as outlined below:

RESPONSIBILITIES OF PARENTS WITH RESPECT TO THE CODE OF CONDUCT FOR LEARNERS

The ultimate responsibility for learners' behaviour rests with their parents or guardians. It is expected that parents will:

- support the COLLEGE, and require learners to observe all COLLEGE rules and regulations and accept responsibility for any misbehavior on their part; and
- take an active interest in their children's COLLEGE work and make it possible for the children to complete assigned homework.
- Parents have the responsibility towards their children to display a positive attitude towards the COLLEGE, educators and rules and to encourage their children to do the same.
- Parents should attend meetings that the College Governing Body or lecturers convene for them.
- Parents have the right to take legal actions against any lecturer, learner or person who unlawfully violates the constitutional rights of their children by, e.g. corporal punishment, injury to the child, etc.
- They should inform COLLEGE authorities about any problem concerning their children or other children in the COLLEGE.
- Parents have a responsibility to understand the COLLEGE code of conduct and work hand in hand with the COLLEGE to ensure that all the COLLEGE rules and regulations are observed.

RESPONSIBILITIES OF LEARNERS WITH RESPECT TO THE CODE OF CONDUCT FOR LEARNERS

Among other COLLEGE rules and regulations as stipulated in the student's code of conduct, learners shall be charged with the responsibility of observing the following COLLEGE rules and regulations:

- Being prompt and on time for lessons and not leaving early.
- Listen to instructions.
- Respect own equipment as well as that of other people.
- Not be disruptive, thereby preventing the other pupils from receiving quality education.
- Complete all homework and class work assignments to the best of my ability.
- Be honest in all my work including tests and in all I say or do.
- Avoid rough or dangerous games & not gamble or play any unlawful games.
- Refrain from using unacceptable language.
- Respect sports facilities and rules, **Not smoke** on the COLLEGE premises grounds or while in COLLEGE uniform.
- Stay away from 'out of bounds' areas at all times & not climb over any COLLEGE fence or walls
- Refrain from throwing any objects or littering.
- Not deface any walls, doors, desks or vandalize COLLEGE property; do not remove or tamper with anything from classrooms.
- Refrain from any form of challenge of an educator's authority whatsoever.
- Not tamper with safety equipment
- Not leave the COLLEGE or classroom during COLLEGE hours without the permission of the principal or educator. Not bring phones, electronic games, tablets, pets or toys or valuables or undesirable reading matter to COLLEGE
- Obey the instructions of prefects or learner representative.

11. Declaration

I, _____ (full names),
of address _____
and contact number _____

declare, that I have read and understood all enrollment conditions and commit myself to adhere and comply to all conditions including payment arrangements failing which DRU-U-FET college can take illegal steps against me. I also declare that all the information provided is complete and correct. I understand that any **incorrect / false** information supplied could lead to the termination of my Learnership agreement.

Signature:	Date:
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9. Account Details

Bank	FNB
Account Name	Dru-FET College
Account type	Gold Business
Account Number	62732181376
Branch Code	230436